

Cornell Motes

Formal Writing Style

Today's Standard

7.W.2e - Establish and maintain a formal style.

Cues	Notes
What is formal writing?	Formal writing is a style of writing used in academic and professional contexts.
Why is formal writing important?	It is important because it helps convey information clearly and professionally.
How does formal writing differ from informal writing?	Formal writing avoids slang, contractions, and casual language.
Examples of formal writing	Examples include research papers, business letters, and formal emails.
Common misconceptions about formal writing	Misconceptions include the belief that it is overly complicated or impersonal.

Summary

Formal writing is essential for clear and professional communication in academic and professional settings. It differs from informal writing by avoiding casual language and maintaining a structured, precise style. Understanding and avoiding common misconceptions can help students master this important skill.